

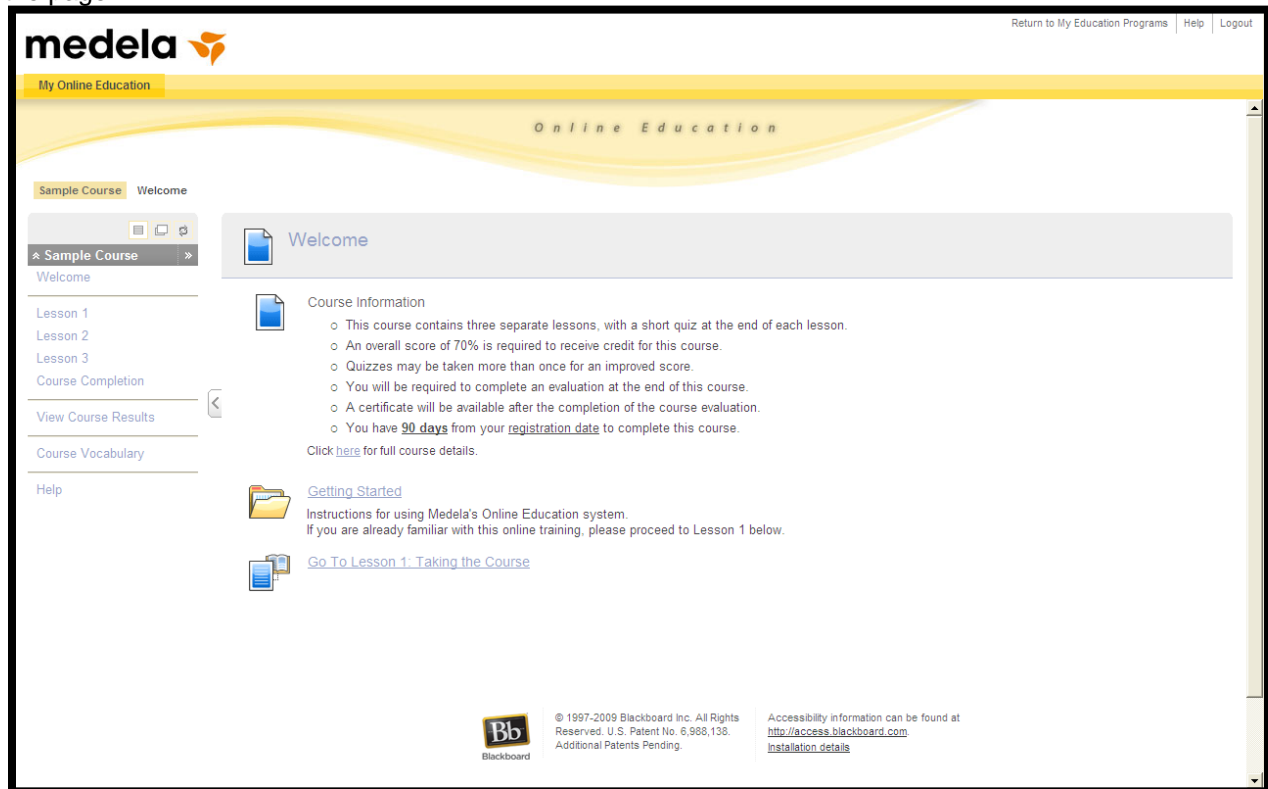
OVERVIEW

Medela Education online courses have been designed to walk you through course material in a logical manner. This document will explain each area of the Course. In addition, basic navigation will also be covered.

A Course is made up of various pages. Use the table below for an explanation of these pages.

Page	Description
Welcome	This is where you start the Course. It contains information about the Course setup.
Lesson	A Lesson consists of the material that makes up the Course.
Course Completion	The final steps to complete the Course and get credit are in Course Completion.
View Course Results	Check the status and scores of your Quizzes on the Course. Use this page to see which quizzes you have taken, and what lessons you still need to complete.
Course Vocabulary	Definitions of words or phrases that are used in the course.
Help	Instructions, Contact Information and FAQs about using Medela's Online Education system.

Each Course has the same basic layout, making it easy to use. Start at the top and work your way down the page.



Return to My Education Programs | Help | Logout

medela

My Online Education

Online Education

Sample Course | Welcome

Sample Course

Welcome

Lesson 1

Lesson 2

Lesson 3

Course Completion

View Course Results

Course Vocabulary

Help

Welcome

Course Information

- This course contains three separate lessons, with a short quiz at the end of each lesson.
- An overall score of 70% is required to receive credit for this course.
- Quizzes may be taken more than once for an improved score.
- You will be required to complete an evaluation at the end of this course.
- A certificate will be available after the completion of the course evaluation.
- You have **90 days** from your registration date to complete this course.

Click [here](#) for full course details.

[Getting Started](#)

Instructions for using Medela's Online Education system.
If you are already familiar with this online training, please proceed to Lesson 1 below.

[Go To Lesson 1: Taking the Course](#)

Blackboard

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Accessibility information can be found at <http://access.blackboard.com>
[Installation details](#)

TAKING A COURSE

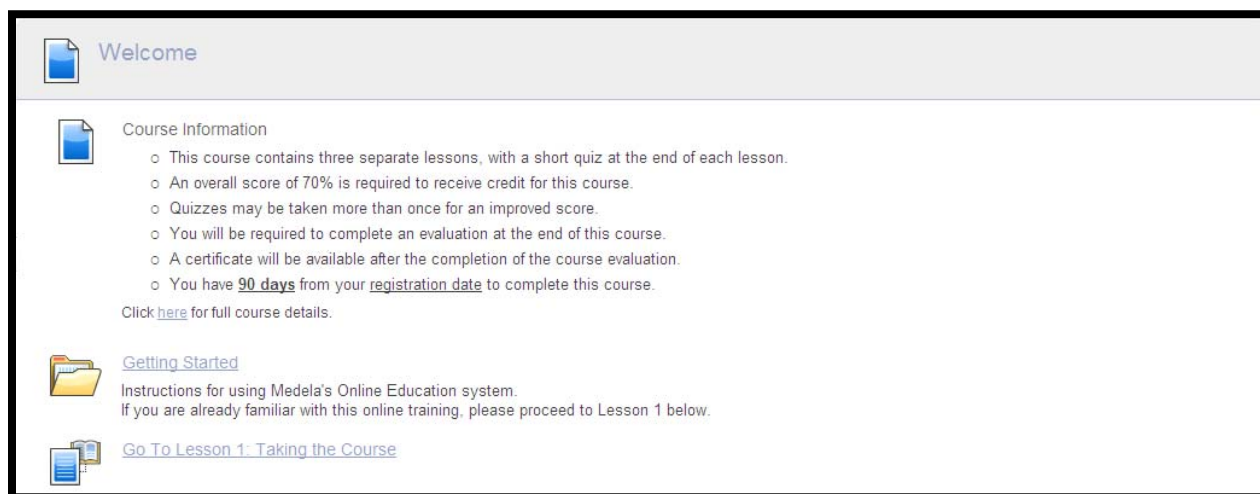
By default, you will start at the **Welcome** page. Simply start at the top and do the activity before proceeding to the next section.

Welcome Page

The Welcome page is where you start the Course. It consists of three sections:

Section	Description
Course Information	Useful details about the Course.
Getting Started	Instructions for using Medela's Online Education System.
Go to Lesson 1	A link to the first Lesson of the Course.

Here is a sample of the Welcome page. Your Welcome page should look similar to this. Start at the top and work your way down the page.



Course Information Section

This section includes details about the Course, such as number of Lessons, requirements to receive credit and how long the Course is available to you.

Getting Started Section

Instructions for this Course and overall navigation of the site are found here.

Go to Lesson 1 Section

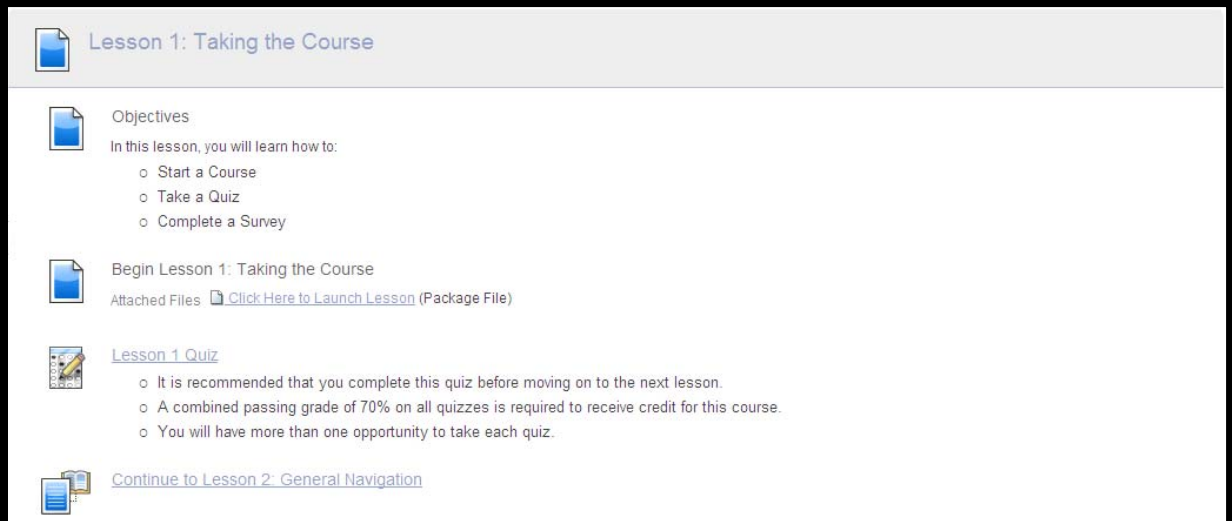
This is a link to the next page in the Course. Simply click the link to go to Lesson 1.

Lesson Page

Each Lesson contains the information you will learn in the Course. Lessons are broken down into sections as follows:

Section	Description
Objectives	The goals of the material in the Lesson.
Begin Lesson	Contains the material to be presented in the Lesson.
Lesson Quiz	A brief set of questions to show you understood the material presented.
Continue to Lesson	A link to the next Lesson in the Course.
Complete Your Course	This is only shown on the last Lesson of the Course.

Each Lesson page will have a similar layout. Start at the top and work your way down the page.



Lesson 1: Taking the Course

Objectives
In this lesson, you will learn how to:

- Start a Course
- Take a Quiz
- Complete a Survey

Begin Lesson 1: Taking the Course
Attached Files [Click Here to Launch Lesson](#) (Package File)

Lesson 1 Quiz

- It is recommended that you complete this quiz before moving on to the next lesson.
- A combined passing grade of 70% on all quizzes is required to receive credit for this course.
- You will have more than one opportunity to take each quiz.

[Continue to Lesson 2: General Navigation](#)

Objectives Section

This section will contain a list of the key pieces of information that will be presented to you in this Lesson.

Begin Lesson Section

The Begin Lesson section contains a link to the material that will be presented. Click the link to launch the Lesson material.

Lessons consist of narrated slides. Take the time now to turn up your speakers. The slides will advance automatically. However, you do have the ability to review a slide or stop the presentation by using the control bar at the bottom of the slide window.



WEB Value of Human Milk - Benefits (00:04 / 15:07) | RESOURCES | QUIT

medela

The Value of Human Milk:
For Mothers, Infants and Society

Value of Human Milk © Medela 1

SLIDE 1 OF 15 | PAUSED | 00:04 / 02:37

If you are not able to view the entire Lesson at this time, you can stop and close it. When you launch it the next time, it will remember where you stopped.

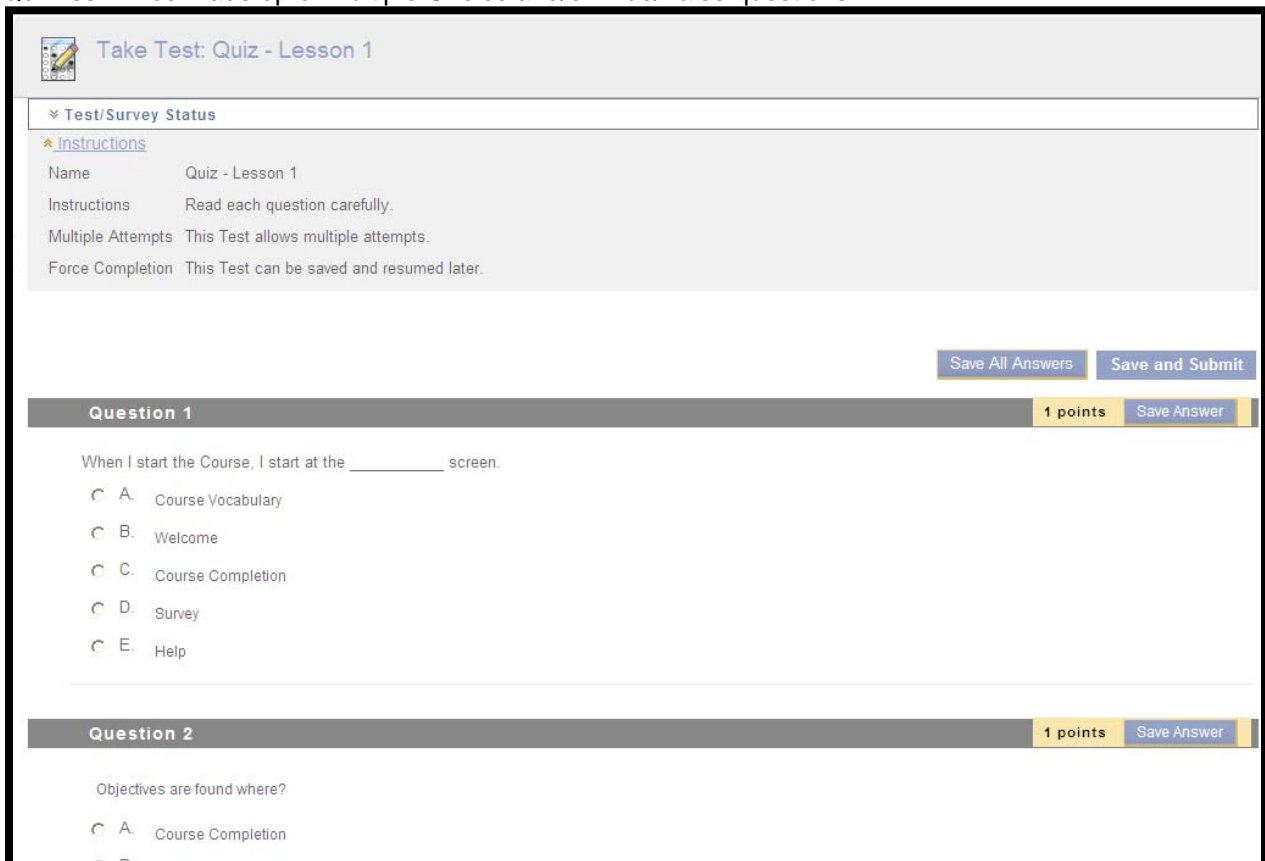
At the end of the presentation, click the Quit link and proceed to the next Section of the Lesson.



Lesson Quiz Section

At the end of each Lesson, you are presented with a Quiz consisting of questions related to the material presented to you in the Lesson.

Quizzes will be made up of Multiple Choice and/or True/False questions.



Take Test: Quiz - Lesson 1

Test/Survey Status

Instructions

Name Quiz - Lesson 1

Instructions Read each question carefully.

Multiple Attempts This Test allows multiple attempts.

Force Completion This Test can be saved and resumed later.

Save All Answers Save and Submit

Question 1 1 points Save Answer

When I start the Course, I start at the _____ screen.

A. Course Vocabulary

B. Welcome

C. Course Completion

D. Survey

E. Help

Question 2 1 points Save Answer

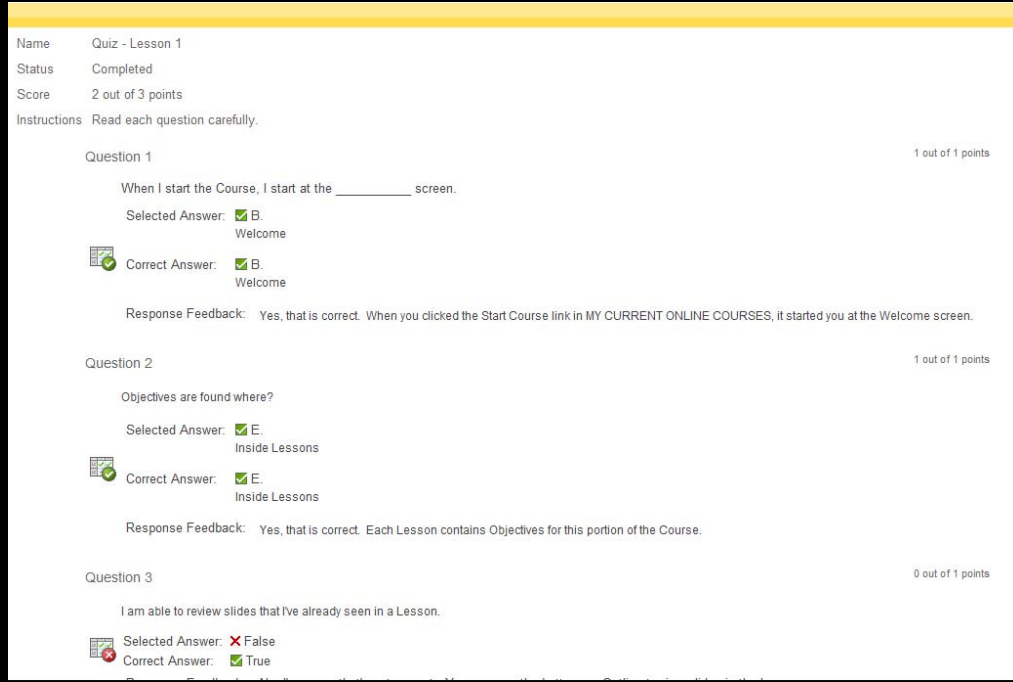
Objectives are found where?

A. Course Completion

If you are not able to complete the Quiz, you can have it save your answers by clicking Save All Answers. When you have time to complete the Quiz, simply come back, start the Quiz and the answers you saved will already be selected.

After you confirm submission of your answers, you will see that your Quiz is complete. To view the results of your Quiz, click the OK button.

You will then see your score, your answers and the correct answers for the Quiz. Click the OK button and you will be returned to the Lesson Page. From here you may take the Quiz again, continue to the next Lesson or complete your Course, if this is the last Lesson in the Course.




Name Quiz - Lesson 1
 Status Completed
 Score 2 out of 3 points
 Instructions Read each question carefully.

Question 1 1 out of 1 points

When I start the Course, I start at the _____ screen.

Selected Answer: B.
Welcome


 Correct Answer: B.
Welcome

Response Feedback: Yes, that is correct. When you clicked the Start Course link in MY CURRENT ONLINE COURSES, it started you at the Welcome screen.

Question 2 1 out of 1 points

Objectives are found where?

Selected Answer: E.
Inside Lessons

 Correct Answer: E.
Inside Lessons

Response Feedback: Yes, that is correct. Each Lesson contains Objectives for this portion of the Course.

Question 3 0 out of 1 points

I am able to review slides that I've already seen in a Lesson.

Selected Answer: False
 Correct Answer: True

Complete Your Course Section

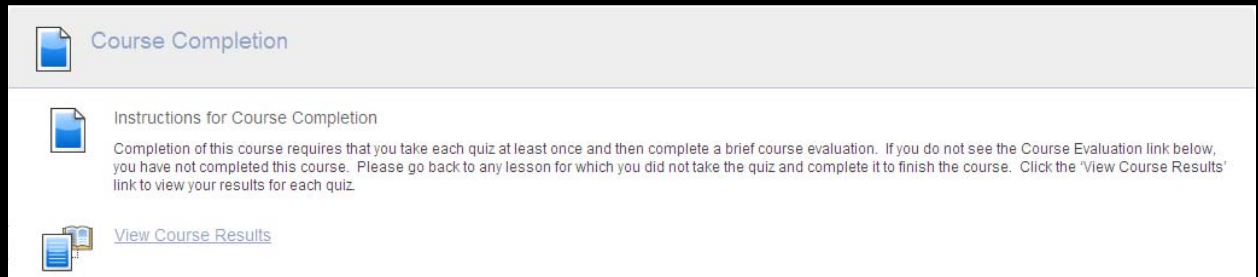
This section is only found in the last Lesson of the Course. Once you have completed all other Lessons, including Quizzes, click the link for Complete Your Course.


Course Completion Page


The Course Completion page consists of four sections. These sections are dependent on other actions that you perform throughout the Course.


Section	Description
Instructions	Requirements to complete the Course.
View Course Results	Track your progress and view your Quiz scores.
Course Evaluation	A brief survey regarding your experience in the Course. Only visible upon completion of all Quizzes.
View My Grade	A link to view your grade for this Course in My Education Programs. Only visible upon completion of the Course Evaluation.

At the beginning of your Course, the Course Completion page only displays two sections: 'Instructions for Course Completion' and 'View Course Results'. As you begin the course, 'View Course Results' will not have any data, as you have not started any Quizzes.

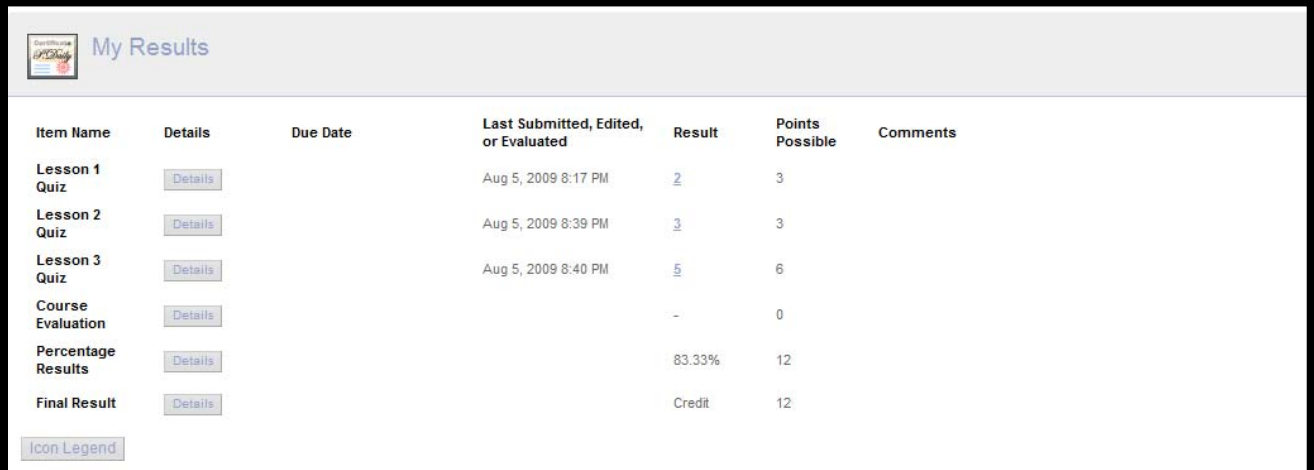


 [Course Completion](#)

 [Instructions for Course Completion](#)
 Completion of this course requires that you take each quiz at least once and then complete a brief course evaluation. If you do not see the Course Evaluation link below, you have not completed this course. Please go back to any lesson for which you did not take the quiz and complete it to finish the course. Click the "View Course Results" link to view your results for each quiz.

 [View Course Results](#)

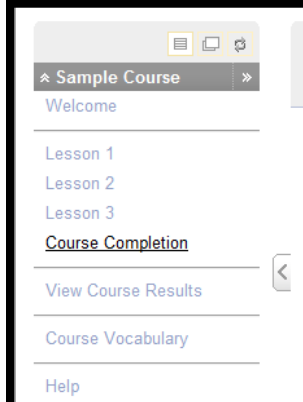
Upon completion of all Quizzes, you can check your scores by clicking the View Course Results link. In the picture below, you will see that the Course Evaluation still needs to be completed.



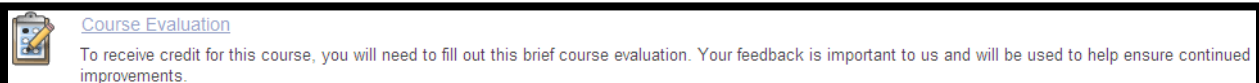
Item Name	Details	Due Date	Last Submitted, Edited, or Evaluated	Result	Points Possible	Comments
Lesson 1 Quiz	Details		Aug 5, 2009 8:17 PM	<u>2</u>	3	
Lesson 2 Quiz	Details		Aug 5, 2009 8:39 PM	<u>3</u>	3	
Lesson 3 Quiz	Details		Aug 5, 2009 8:40 PM	<u>5</u>	6	
Course Evaluation	Details			-	0	
Percentage Results	Details			83.33%	12	
Final Result	Details			Credit	12	

[Icon Legend](#)

To complete the Course Evaluation, click the Course Completion link in the Course Menu.



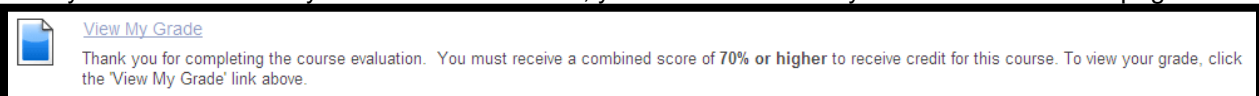
Because you have completed all Quizzes, the Course Evaluation is now available to you. Simply click the link to begin to answer a brief survey regarding this Course. You'll notice that the format is similar to the Quizzes.



[Course Evaluation](#)

To receive credit for this course, you will need to fill out this brief course evaluation. Your feedback is important to us and will be used to help ensure continued improvements.

Once you have submitted your Course Evaluation, you'll see the View My Grade section of this page.



[View My Grade](#)

Thank you for completing the course evaluation. You must receive a combined score of **70% or higher** to receive credit for this course. To view your grade, click the 'View My Grade' link above.

Upon clicking the View My Grade link, you will see all Courses which you've successfully completed.

MY COMPLETED COURSES					
Course Name	Date Completed	Program	Format	Credit	
Value of Human Milk for Mothers, Infants and Society	8/6/2009	Value of Human Milk for Mothers, Infants and Society	Online	Lactation Consultant - 1.0 L Nursing (INA) - 1.0 Contact Hours Registered Dietitian - 1.0 Hour CE	Print Certificate

Now you may click Print Certificate to show that you have completed the Course.

CERTIFICATE OF COMPLETION

awarded to

Michelle Yahoo, RN, MSN

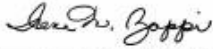
for successfully completing

Value of Human Milk for Mothers, Infants and Society

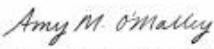
This program has been approved for 1.0 L from the International Board of Lactation Consultant Examiners, Inc. (IBLCE)
IBLCE Approval Number: C108161

This continuing education activity was approved by the Illinois Nurses Association, an accredited approver by the American Nurses Credentialing center's commission on Accreditation.
This CNE activity was approved for 1.0 Contact Hours. INA-CE Approval Number: 0510-7225
Registered Dietitians have earned 1.0 Hour CE of continuing education for this activity. Individual's Registration Number: _____


August 6, 2009



Irene Zoppi, RN, MSN, IBCLC
Program Coordinator



Amy O'Malley, RN, MSN
Education & Program Manager



1101 Corporate Drive
McHenry, Illinois 60050

Please keep this certificate for your records.
The program coordinator can verify that the participant signed in at the program.
Actual hours of attendance claimed are the individual participant's responsibility.